

*Revised*



**COMPLIANCE INSPECTION**

Inspection Date / Time 07/30/2008 / 08:55 AM to 01:05 PM	Inspection Date / Time (Day 2)	Inspection Date / Time (Day 3)	License Number 206683
Provider Name MY FATHER'S HOUSE			Phone Number (937) 298-9531
Provider Address 508 SHROYER ROAD DAYTON, OH 45419			County MONTGOMERY
Inspection Type Renewal Onsite	License Expiration Date 10/10/2008	Inspection Scope Full	Inspection Notice Announced
Administrator's/Designee's signature indicates acknowledgement of the report only, not necessarily agreement with the findings.			
<i>Kim Suermann</i> Kim Suermann Date 8/8/08		<i>[Signature]</i> Administrator/Designee Date 8-15-08	

All licensed child care centers are required to post, at a minimum, all substantiated complaint investigation allegation findings, as well as all regular inspection findings in a conspicuous place at the center. For complete records of child care licensing inspections and complaint investigations, including all allegations, please contact the Child Care Licensing Section at (866) 886-3537, Option 4 or the child care website at [www.jfs.ohio.gov/cdc](http://www.jfs.ohio.gov/cdc) for a public records request.

Note: All findings documented with RED text shall be considered serious compliance violations.

**License/Approvals**

**5101:2-12-07: Inspection and Investigation Rights** In Compliance  
**5101:2-12-09: Application Denial/License Revocation** Compliance Not Verified  
**5104.02/5104.04: License/Report Posted** In Compliance  
 License Location: Front Entry Report Location: Front Entry  
**Findings/Corrections**  
 The license and all inspection reports were posted as required.

**5101:2-12-03: License Capacity** In Compliance

Age Group	License Capacity			Current Enrollment		
	Full Time	Part Time	Total	Full Time	Part Time	Total
Infant	0	0	0	0	0	0
Toddlers	14	0	14	8	0	8
Preschoolers	22	0	22	12	0	12
Schoolagers	18	0	18	13	0	13
Staff Needed - 5	Total Capacity		54	Total Enrollment		33

**Findings/Corrections**  
 The center was operating within their license capacity limits.

**5101:2-12-10: Building Approval** In Compliance

Building Department: City of Kettering	Use Group	Approval Date	Occupancy Limit
508 Shroyer Road -Pre-school in basement	E	10/29/2007	54

**5101:2-12-11: Fire Department Approval** In Compliance

Approval Type: Renewal of Center's License Approval Date: 07/23/2008

**5101:2-12-12: Food Service Licensure/Food Catered** In Compliance

License/Exemption: Class 3 #20071922 Health Department: Montgomery County

**Findings/Corrections**  
 The food service license was observed posted. Following is the audit number and date: #9200801605, expires 3/1/09.

**Space/Program**

**5101:2-12-13: Indoor Floor Space** In Compliance

Room	Area
old social hall w/ stage	1,518.00 Sq. Feet

**5101:2-12-13: Separation of Infants and Toddlers Under 2 1/2 Yrs** In Compliance

Room	Number of Children	Area
Toddler Area	14	510.00 Sq. Feet

**5101:2-12-14: Onsite Outdoor Play Space** Compliance Not Verified

**Findings/Corrections**

The quarterly playground inspection(s) were completed and documented, as required. The most recent inspection report form was dated 6/23/08.

**5101:2-12-14: Outdoor Play Equipment** Compliance Not Verified

**Findings/Corrections**

The outdoor play space and equipment were not viewed during this inspection due to rain; however, the requirements were discussed.

**5101:2-12-14: Outdoor Play Fall Surface** Compliance Not Verified

**Findings/Corrections**

The fall surface on the center's playground was not verified due to rainy conditions.

**5101:2-12-14: Parks/Indoor Play Space** N/A

**5101:2-12-15.3: Smoke Free Environment** In Compliance

**5101:2-12-17: Swimming and Water Safety** N/A

**Findings/Corrections**

The center does not participate in any type of swimming activities.

**5101:2-12-18: Transportation Procedural Requirements** In Compliance

**Findings/Corrections**

At the time of the inspection, the center was taking routine trips as well as field trips. The center provides transportation in the center 7 passenger van or walks if the destination is close to the center. The permission form was reviewed during the inspection.

**5101:2-12-18.2: Transportation/Driver Requirements** N/A

**5101:2-12-18.1: Transportation/Vehicle Requirements** In Compliance

**Findings/Corrections**

An annual safety check of the vehicle, using the Vehicle Inspection Report form, was verified and dated 5/9/08. The center now has a 7 passenger van for transportation, the rule requirements were discussed during the inspection.

**5101:2-12-23: Evening and Overnight Care (Between 7:00 PM - 6:00 AM)** N/A

**Classroom**

**5101:2-12-15: Safe Indoor Equipment/Environment** In Compliance

**Findings/Corrections**

Cleaning supplies were viewed stored out of the reach of children. All electrical outlets were covered with safety receptacles.

**5101:2-12-15: Sanitary Indoor Equipment/Environment** In Compliance

**Findings/Corrections**

On the day of the inspection, the center provided a clean environment in accordance with Appendix A of this rule, which included the furniture, materials and equipment.

**5101:2-12-15.4: Toothbrushing** N/A

**5101:2-12-16: Programming Environment** In Compliance

**Findings/Corrections**

Daily schedules were observed posted. The following activities were observed: School age: art activity, Toddlers: free play, Preschool: circle time.

**5101:2-12-16: Equipment/Materials** In Compliance

**Findings/Corrections**

Sufficient equipment was observed in all categories.

**5101:2-12-19: Cots**

**Out of Compliance**

# of Cots Needed: 36 # of Cots Verified: 32 # of Mats/Pads Verified for School Age: 0

**Code**

This rule requires that toddlers and preschool children who rest, nap or sleep are provided with a cot. The center must have on the premises firm and sanitary cots for the total number of toddlers and preschool children that the center is licensed to serve and for children who attend more than five hours or participate in the nap time program. Firm and sanitary cots, or for school children only mats, pads, or comfortable furniture must be assigned to individual children and cleaned regularly. Cots must be positioned during nap time so that evacuation routes are kept clear which enables staff quick access to children without hindrance, if evacuation is necessary. Rest areas must be lighted to allow visual supervision of children. Children who do not fall asleep after an appropriate length of time shall have the opportunity to engage in quiet activities.

**Findings/Corrections**

During this inspection, it was determined that the center had 32 cots and needed 36. Cots must be provided for all toddlers and preschool children. Additional cots must be secured. Please submit written documentation to verify compliance.

**Compliance Response Due By: 08/29/2008**

**5101:2-12-20: Staff/Child Ratios**

**In Compliance**

Ratios	Age Group	Observation	Notes
1 : 5	3 Years < 4 Years	1st	Preschool
1 : 8	Schoolage < 11 Years	1st	School age
1 : 5	18 Months < 30 Months	1st	Toddler
1 : 6	18 Months < 30 Months	2nd	
1 : 8	3 Years < 4 Years	2nd	
1 : 10	Schoolage < 11 Years	2nd	

**Findings/Corrections**

Staff/child ratios observed during the inspection were in compliance.

**5101:2-12-20: Group Size**

**In Compliance**

**Findings/Corrections**

The group sizes observed on the day of the inspection were in compliance.

**5101:2-12-20: Supervision**

**In Compliance**

**Findings/Corrections**

Child-care staff members were observed properly supervising the children and were able to intervene as needed.

**5101:2-12-21: Care/Nurturing of Children**

**Out of Compliance**

**Code**

This rule requires that child-care staff be responsible for the well-being and safety of each child in the group to which the child-care staff member is assigned, and for meeting each child's basic and special needs. When a child with special needs receives care at the center, staff shall implement practices supportive of the child's individual developmental needs. Diapers must be checked regularly and any wet or soiled diapers and/or clothing must be changed immediately. The center's staff shall protect or remove children from a person or situation that is determined to be unsafe. The rule also requires staff to immediately report their suspicions of child abuse or neglect to their local children's protective services agency.

**Findings/Corrections**

During the inspection, it was observed that the toddler group was served hot dogs cut in circular pieces which posed a choking hazard. Children shall be served food that does not pose a choking hazard, and is developmentally appropriate in size, amount, and texture for their age. Please submit a written statement to this office which describes actions taken.

It was recommended that the children have their hot dogs cut into smaller pieces so they would no longer present a choking hazard. The staff member did recut the hot dogs after this was brought to her attention during the inspection.

**Compliance Response Due By: 08/29/2008**

**5101:2-12-22: Child Guidance/Management**

**In Compliance**

**Findings/Corrections**

Appropriate child guidance and management techniques were observed being used during the inspection.

**5101:2-12-34: Medical/Dental/General Emergency Plan**

**In Compliance**

**Findings/Corrections**

On the day of this inspection, the complete prescribed medical, dental, and general emergency plan(s) were posted in the center as required. Posted documentation for completed fire drills was verified during this inspection.

**Staffing/Attendance**

**5101:2-12-20: Children Combined When No More Than 12 on Premises**

**In Compliance**

<b>Provider Name</b> MY FATHER'S HOUSE	<b>License Number</b> 206683
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Location: preschool

**Findings/Corrections**

When there are 12 or fewer children on the premises, all the children are cared for in one group in the preschool room.

**5101:2-12-20: Second Adult**

N/A

**5101:2-12-20: Attendance**

In Compliance

**Findings/Corrections**

During the inspection, attendance records were reviewed. Child-care staff members were viewed recording the attendance for each child upon arrival and departure. All attendance records met the requirements of the rule and were kept with the group at all times.

**5101:2-12-20: Substitutes**

In Compliance

**Findings/Corrections**

The center had an available substitute listed on the Employee Record Chart.

### Staff Requirements

**5101:2-12-24: Administrator Responsibilities/Time On-Site**

In Compliance

Posted Location: Front Entry

Designee: Renee Reeves

**Findings/Corrections**

The administrator's hours of availability were 8 a.m.- 5 p.m. and were posted in the center's entryway.

**5101:2-12-24: Administrator Qualifications**

In Compliance

Administrator(s)	Qualifications	Rules Course Completed
NICOLE MCKENNA	College/CD Courses	Yes

**Findings/Corrections**

The administrator completed the rules review course on 2/5/07.

**5101:2-12-25: Child-Care Staff Educational Requirements**

In Compliance

**Findings/Corrections**

All child-care staff members had verification of educational requirements on file at the center.

**5101:2-12-25: Employee Records**

Out of Compliance

**Code**

This rule requires that the center shall secure by the first day of employment and maintain on file for review, information for each employee which includes the following:

1. A current medical examination from a licensed physician, a physician's assistant or a certified nurse practitioner dated within three years prior to the first day of employment and every three years thereafter;
2. Three references from a person not related to the employee which attests to the employee's suitability to work with children;
3. A statement signed by the employee which verifies the administrator has reviewed the licensing rules, the center's parent/employee policies and procedures and the center's medical, dental and general emergency plan;
4. Employment records which document the days and hours worked, duties, and group assignments, if applicable, for current employees as well as those who have left the center's employment within the past three years.;
5. Within thirty days of employment, all child-care staff members need to have documentation of completed orientation training.

**Findings/Corrections**

During the inspection, it was determined that a completed medical examination statement for 1 of 10 employees had not been secured by the first day of employment, as required by this rule. The center's policy needs to be changed to comply with this requirement. Please submit a copy of the medical statements for those employees listed on the Employee Record Chart and a written plan for continued compliance.

**Compliance Response Due By: 08/29/2008**

**5101:2-12-26: Statement of Nonconviction and Criminal Records Checks**

Out of Compliance

**Code**

The rule requires that all employees, second adults and owners sign a nonconviction statement as a screening measure, which secures the employees' assurance that they have not been convicted of specific crimes that bar child-care employment. The prescribed form lists the specific crimes on the reverse side so that staff can have full knowledge of the barred offenses prior to signing the form. The rule also requires that each employer submit requests for criminal records checks to the Bureau of Criminal Identification and Investigation prior to the employment of an individual who will have care, custody or control of a child. When the individuals have not resided in Ohio for the past consecutive five years, employers must additionally secure an FBI criminal records check. To document that the appropriate records checks have been requested, employers must maintain on file at the center the five-year proof of residency for staff on which only the BCI&I check has been requested.

**Findings/Corrections**

In review of the employees' records, it was determined that Statements of Nonconviction signed by staff were missing the back side of the form that lists the barred offenses. Refer to the Employee Record Chart which indicates all employees who need to re-sign the complete form. Please forward a written statement which indicates this form is now on file for each employee as verification of compliance.

**Compliance Response Due By:** 08/29/2008

**5101:2-12-27: FA/Disease Management/CPR/Child Abuse Prevention** In Compliance

**Findings/Corrections**

The center had at least one child-care staff member with currently valid training in both First Aid and the Management of Communicable Disease, CPR, and Child Abuse Prevention present; scheduled and readily accessible during all hours of operation.

**5101:2-12-28: Inservice Training** In Compliance

**Findings/Corrections**

At the time of the inspection, all staff were current with inservice training.

### Center Policies

**5101:2-12-29: Nondiscriminatory Practices** In Compliance

**5101:2-12-30: Center Information/Policies/Procedures** In Compliance

**Findings/Corrections**

The written parent material reviewed on the day of the inspection was verified as complete.

**5101:2-12-31: Administration of Medication** In Compliance

**Findings/Corrections**

The center had complete written documentation for administering medication.

**5101:2-12-32: Parental Participation** In Compliance

**5104.011: Unlimited Access** In Compliance

**5101:2-12-32: Parent Roster** In Compliance

Roster Date: 2008

**5101:2-12-33: Management of Illness** In Compliance

**Findings/Corrections**

The Communicable Disease Chart was posted hallway and was readily available to staff and parents.

### Emergency Planning

**5101:2-12-35: Incident/Injury Reporting** In Compliance

**Findings/Corrections**

The Incident/Injury Reports reviewed during this inspection were complete as required.

**5101:2-12-36: First Aid Supplies/Procedures** In Compliance

**Findings/Corrections**

The center had 2 complete first aid kit readily available at the center.

### Children's Records

**5101:2-12-37: Medical/Enrollment Records** In Compliance

**Findings/Corrections**

At this inspection, 25% of the children's records were reviewed, and the records were complete, as required by the rule.

**5101:2-12-38: Care Plan for Children with Health Conditions** In Compliance

**Findings/Corrections**

The center had current information on the medical status and the required treatment plan for the children with health conditions.

### Handwashing and Infant/Toddler Care

**5101:2-12-15.1: Handwashing and Basic Precautions** In Compliance

**Findings/Corrections**

Appropriate handwashing by staff and children was observed during the inspection.

**5101:2-12-15.2: Diapering and Toilet Training**

**Out of Compliance**

**Code**

This rule sets requirements for diapering and appropriate toilet training procedures. When infants and children under two and one half years of age are removed from the spaces where they receive care for diapering and toileting, the rule requires that these routines be practiced in a manner that is both safe and sanitary for the children.

**Findings/Corrections**

During the inspection, it was observed that when toddlers were taken to the restroom for toileting, the procedure followed by staff was not sanitary, as required. The children were placed directly on the restroom floor while they waited to use the restroom. Please provide training for staff in sanitary practices for toileting, and send a written statement which describes the center's plan to maintain compliance.

**Compliance Response Due By: 08/29/2008**

**5101:2-12-40: Infant Daily Program**

N/A

**5101:2-12-40: Infant Caregiver**

N/A

**5101:2-12-41: Infant Food/Formula**

N/A

**5101:2-12-42: Cribs**

N/A

**Food/Nutrition**

**5101:2-12-39: Intervals of Meals/Snacks**

**In Compliance**

**Findings/Corrections**

Two snacks and one meal were provided at intervals as required by this rule.

**5101:2-12-39: Requirements for Meals/Snacks**

**Out of Compliance**

**Code**

This rule requires that the center serve a meal which meets one-third of the recommended daily dietary allowances as most recently specified by the United States Department of Agriculture (USDA) child and adult care food program. The meals must include one serving of fluid milk, one serving of meat or meat alternative, two servings of vegetables and/or fruits and one serving of bread or grains. The rule also states that required snacks must contain at least one food from two of the four basic food groups.

**Findings/Corrections**

During this inspection, it was observed that the meal served at the center did not include a sufficient amount of food from the meat or meat alternate; bread or grains food group(s). Provide foods in required amounts and submit a written statement which confirms meals are now served that meet the requirements of this rule. Please include copies of two weeks of the center's food preparation records as verification of compliance and the plan to maintain compliance in the future.

Lunch was served to 6 children under 3yrs, 9 children 3-6 yrs old and 9 children over 6. Lunch was observed as the following

- Protein: Hot dogs required 24 hot dogs, prepared: 24 hot dogs
- Grain: Bread required 25.5 slices; 24 slices served
- Fruit/Veg: Green beans/peaches 12 3/4 cups required, 24 cups prepared
- Milk(vitamin D): 18 3/4 cups required; 32 cups served

**Compliance Response Due By: 08/29/2008**

During the inspection, it was observed that a child was not served milk or a milk substitute and physician's instructions were not on file for a modified diet for the child. Please determine if there is an allergy to milk or to all milk products. If the child is allergic to all milk products, the physician's written authorization for the modified diet must be secured on the prescribed form. However, if the child is just allergic to milk, milk substitutes must be served to the child. Please refer to the Children's Record Review form for the names of any children who may need additional instructions secured for a modified diet, and submit a copy of the completed prescribed form to verify corrective action taken.

**Compliance Response Due By: 08/29/2008**

**5101:2-12-39: Menus**

**In Compliance**

**Findings/Corrections**

The menu was posted in the entryway.

**5101:2-12-39: Requirements for Food Provided by Parents**

N/A

**5101:2-12-39: Food Safety and Sanitation**

**In Compliance**

**Findings/Corrections**

Surfaces, appliances and kitchen equipment were kept clean and in good repair.

**5101:2-12-39: Infant Formula and Toddler Milk**

In Compliance

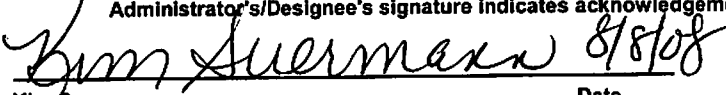
**Findings/Corrections**

During the inspection, toddlers between the ages of 18 and 24 months were served whole homogenized vitamin D fortified cows milk, as required.

*Revised*



**COMPLIANCE SUMMARY**

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Kim Suermann		Date	
		Administrator/Designee	
		Date	

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Note: All findings documented with RED text shall be considered serious compliance violations.

**5101:2-12-19: Cots Out of Compliance**

**Code**  
 This rule requires that toddlers and preschool children who rest, nap or sleep are provided with a cot. The center must have on the premises firm and sanitary cots for the total number of toddlers and preschool children that the center is licensed to serve and for children who attend more than five hours or participate in the nap time program. Firm and sanitary cots, or for school children only mats, pads, or comfortable furniture must be assigned to individual children and cleaned regularly. Cots must be positioned during nap time so that evacuation routes are kept clear which enables staff quick access to children without hindrance, if evacuation is necessary. Rest areas must be lighted to allow visual supervision of children. Children who do not fall asleep after an appropriate length of time shall have the opportunity to engage in quiet activities.

**Findings/Corrections**  
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**Compliance Response Due By: 08/29/2008**

**5101:2-12-21: Care/Nurturing of Children Out of Compliance**

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 This rule requires that child-care staff be responsible for the well-being and safety of each child in the group to which the child-care staff member is assigned, and for meeting each child's basic and special needs. When a child with special needs receives care at the center, staff shall implement practices supportive of the child's individual developmental needs. Diapers must be checked regularly and any wet or soiled diapers and/or clothing must be changed immediately. The center's staff shall protect or remove children from a person or situation that is determined to be unsafe. The rule also requires staff to immediately report their suspicions of child abuse or neglect to their local children's protective services agency.

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**Compliance Response Due By: 08/29/2008**

**5101:2-12-25: Employee Records Out of Compliance**

**Code**  
 This rule requires that the center shall secure by the first day of employment and maintain on file for review, information for each employee which includes the following:  
 1. A current medical examination from a licensed physician, a physician's assistant or a certified nurse practitioner dated within three years prior to the first day of employment and every three years thereafter;  
 2. Three references from a person not related to the employee which attests to the employee's suitability to work with children;  
 3. A statement signed by the employee which verifies the administrator has reviewed the licensing rules, the center's parent/employee policies and procedures and the center's medical, dental and general emergency plan;  
 4. Employment records which document the days and hours worked, duties, and group assignments, if applicable, for current employees as well as those who have left the center's employment within the past three years.;

# COMPLIANCE SUMMARY

Provider Name MY FATHER'S HOUSE	License Number 206683
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5. Within thirty days of employment, all child-care staff members need to have documentation of completed orientation training.

### Findings/Corrections

During the inspection, it was determined that a completed medical examination statement for 1 of 10 employees had not been secured by the first day of employment, as required by this rule. The center's policy needs to be changed to comply with this requirement. Please submit a copy of the medical statements for those employees listed on the Employee Record Chart and a written plan for continued compliance.

Compliance Response Due By: 08/29/2008

## 5101:2-12-26: Statement of Nonconviction and Criminal Records Checks

Out of Compliance

### Code

The rule requires that all employees, second adults and owners sign a nonconviction statement as a screening measure, which secures the employees' assurance that they have not been convicted of specific crimes that bar child-care employment. The prescribed form lists the specific crimes on the reverse side so that staff can have full knowledge of the barred offenses prior to signing the form. The rule also requires that each employer submit requests for criminal records checks to the Bureau of Criminal Identification and Investigation prior to the employment of an individual who will have care, custody or control of a child. When the individuals have not resided in Ohio for the past consecutive five years, employers must additionally secure an FBI criminal records check. To document that the appropriate records checks have been requested, employers must maintain on file at the center the five-year proof of residency for staff on which only the BCI&I check has been requested.

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## 5101:2-12-15.2: Diapering and Toilet Training

Out of Compliance

### Code

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### Findings/Corrections

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## 5101:2-12-39: Requirements for Meals/Snacks

Out of Compliance

### Code

This rule requires that the center serve a meal which meets one-third of the recommended daily dietary allowances as most recently specified by the United States Department of Agriculture (USDA) child and adult care food program. The meals must include one serving of fluid milk, one serving of meat or meat alternative, two servings of vegetables and/or fruits and one serving of bread or grains. The rule also states that required snacks must contain at least one food from two of the four basic food groups.

### Findings/Corrections

During this inspection, it was observed that the meal served at the center did not include a sufficient amount of food from the meat or meat alternate; bread or grains food group(s). Provide foods in required amounts and submit a written statement which confirms meals are now served that meet the requirements of this rule. Please include copies of two weeks of the center's food preparation records as verification of compliance and the plan to maintain compliance in the future.

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